

1. TITLE OF THE CERTIFICATE (DE)

**Zeugnis über die Prüfung zum anerkannten Fortbildungsberuf
Geprüfte Fachkraft Bodenverkehrsdienst im Luftverkehr – Umschulungsabschluss**

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Certificate on completion of the recognized further training examination for
Certified ground handling services specialist in the aviation sector – retraining
qualification**

This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES

- Marshal, accept and secure aircraft
- Check and control the equipment and vehicles necessary for ground handling and apply information systems
- Handle aircraft, baggage as well as freight and mail
- Observe occupational safety, environmental and health protection regulations in ground handling
- Ensure occupational safety and observe the provisions of aviation law and other regulations
- Communicate with persons involved in ground handling
- Delegate tasks and guide/provide instruction for members of staff

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

Certified ground handling specialists in the aviation sector work in civil aviation companies at airports of different sizes. They plan, organize, supervise, monitor and manage the ground handling of aircraft.

^(*) Explanatory notes

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: www.cedefop.eu.int/transparency

5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the body awarding the certificate Chamber of Industry and Commerce (<i>Industrie- und Handelskammer, IHK</i>)</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate Chamber of Industry and Commerce</p>
<p>Level of the certificate (national or international) ISCED 2011 Level 45 These qualifications are referenced to level 4 of both the German and the European Qualifications Framework (DQR, EQF); see www.dqr.de/content/2316.php.</p>	<p>Grading scale/Pass requirements (**) 100 - 92 points = 1 = excellent 91 - 81 points = 2 = good 80 - 67 points = 3 = average 66 - 50 points = 4 = pass 49 - 30 points = 5 = poor 29 - 0 points = 6 = fail The candidate passed all examinations required for the completion of further training.</p>
<p>Access to next level of education and training There is no next level of qualification.</p>	<p>International agreements</p>
<p>Legal basis Regulations governing the recognized retraining examination for certified ground handling specialist in the aviation sector of 13 March 2015 (BGBl. I p. 297), last amended by Article 1 of the Regulations of 1 March 2016 (BGBl. I p. 336).</p>	

6. OFFICIALLY RECOGNIZED WAYS OF ACQUIRING THE CERTIFICATE

The certificate is acquired through passing the examination administered by the body mentioned in section 5 above. Before sitting the examination, candidates must furnish proof of

1. Successful completion of a final or journeyman's examination in a recognized training occupation or
2. At least four years of relevant work experience or
3. Relevant skills and competences.

Additional information

The skills and competences of which proof is to be furnished in the further training examination are usually acquired during many years of practical work and within the framework of education measures. Courses are offered in preparation for the examination; their duration and content are geared to the different specialist and managerial tasks.

Translations of the certificate can be obtained from the body mentioned in section 5 above.

() Note**

Simplified grading scale; for official grading scale see Sixth Ordinance Amending Further Training Examination Regulations of 9 December 2019 (Federal Law Gazette Part I, p. 2153)