



1. TITLE OF THE CERTIFICATE (DE) (1)

**Abschlussprüfung im staatlich anerkannten Ausbildungsberuf
Hauswirtschafter und Hauswirtschafterin**

(1) in original language

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)(1)

Final examination in the state-recognized training occupation housekeeper

(1) This translation has no legal status.

3. PROFILE OF SKILLS AND COMPETENCES

- Determine domestic support and care requirements on the basis of the individual, the target group and the situation.
- Provide domestic support services
- Plan the catering, preparation and serving of food and drink
- Clean, care for and design rooms and the living environment
- Use, clean and care for fabrics
- Plan, implement and evaluate domestic work processes taking into account work safety and health protection, customer orientation and consumer protection as well as sustainability and efficiency
- Procure, store and use equipment and machines, and durable and non-durable consumable goods
- Cost, produce and market of domestic products and services
- Carry out quality assurance and hygiene measures
- Work in a team and cooperate with related areas of responsibility
- Instruct individuals, and assist with staff planning
- Design communication processes with a focus on the individual, the target group, the situation and the solution required
- Use opportunities provided by digitalisation
- Apply regulations relating to data protection and to information security.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE (1)

Housekeepers work in a broad range of providers and provider-based contexts where they supply domestic care and support services. This includes, for example, organisations providing support for the elderly, for children and young people and for families, residential groups, schools, kindergartens, spa facilities and hospitals as well as private households and agricultural companies. They also work in accommodation providers, conference centres and catering establishments, service centres and lodgings, and they also work as self-employed skilled workers.

(1) if applicable

(*) **Explanatory notes**

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: www.europass.cedefop.eu.int/transparency

5. OFFICIAL BASIS OF THE CERTIFICATE

<p>Name and status of the body awarding the certificate</p> <p>Chamber of Industry and Commerce, competent body for vocational education and training in housekeeping</p>	<p>Name and status of the national/regional authority providing accreditation/recognition of the certificate</p> <p>Chamber of Industry and Commerce, competent body for vocational education and training in housekeeping</p>
<p>Level of the certificate (national or international)</p> <p>ISCED 354 This qualification corresponds to Level 4 of the German and European Qualifications Framework; cf. publication from 1 August 2013 (BAnz AT 20/11/2013 B2)</p>	<p>Grading scale / Pass requirements</p> <p>100-92 points = 1 = excellent 91 - 81 points = 2 = good 80 - 67 points = 3 = average 66 - 50 points = 4 = pass 49 - 30 points = 5 = poor 29 - 0 points = 6 = fail</p> <p>A total of at least 50 grade points are required to pass the examination.</p>
<p>Access to next level of education / training</p> <p>Federal regulations: Certified senior housekeeping clerk Master craftsman qualification in housekeeping Federal state regulations (each in the relevant specialism): State-certified agricultural business economist (m/f) State-certified business economist (m/f) State-certified housekeeping manager (m/f) State-certified manager (m/f)</p>	<p>International agreements</p> <p>In the field of vocational training, joint declarations on the comparability of qualifications obtained in the respective vocational training systems have been signed on the basis of bilateral agreements concluded between Germany and France and between Germany and Austria.</p>
<p>Legal basis</p> <p>Ordinance on Initial Vocational Education and Training in the Occupation of housekeeper of 03/19/2020 (Federal Law Gazette, Part I, p 730)</p>	

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

<p>Final examination administered by the competent body:</p> <ol style="list-style-type: none"> 1. after completion of dual training in a company and at part-time vocational school (normal procedure) 2. after retraining in a recognized training occupation 3. as an external examination for working people without formal vocational qualifications or persons who have been trained at full-time vocational schools or other vocational training institutions
<p>Additional information</p> <p>Entry requirements: Entry requirements are not governed by legislation; as a rule, young people are admitted after completing (nine or ten years of) general education.</p> <p>Duration of training: 3 years.</p> <p>Training in the "dual system": Teaching of the knowledge, skills and competences needed for an occupation is based on the typical requirements of work and business processes and prepares the trainees for a specific job. The training is provided in a company and at part-time vocational school: In the company, the trainees acquire practical skills in a real working environment. On one or two days per week, the trainees attend part-time vocational school, where they are taught general and vocational knowledge related to their training occupation.</p> <p>More information is available at: www.berufenet.arbeitsagentur.de</p> <p>National Europass Centre www.europass-info.de</p>