

## 1. TITLE OF THE CERTIFICATE (DE)

**Zeugnis über die Prüfung zum anerkannten Fortbildungsberuf  
Geprüfter Industriemeister/Geprüfte Industriemeisterin Fachrichtung Metall**

## 2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Certificate on completion of the recognized further training examination for  
Certified metalworking supervisor**

This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

- Perform technical, organizational and managerial functions, adapt to changing production methods and systems, to changing structures of work organization and new methods of organization development and personnel management and development; cooperate in shaping technical and organizational change in the enterprise
- Monitor production process; allocate the use of operating resources and equipment and ensure their maintenance and serviceability; ensure compliance with quality and quantity targets; implement measures to prevent and remedy breakdowns and ensure the necessary energy supply in the enterprise; participate in the fitting out and equipment of workplaces, taking account of ergonomic aspects and corresponding requirements, regulations and standards; implement technological innovations within the company and organize and monitor restart procedures; ensure the conservation of value of materials and products during transport and storage and order materials, building components and spare parts; cooperate on the development of proposals for new technical strategies and participate in designing the process of steady improvement of work and production
- Plan operations including use of materials and operating resources and participate in the planning and implementation of new techniques and production processes; draft cost schedules, oversee trends in costs with a view to ensuring efficient operations; participate in the selection and procurement of machinery, facilities and equipment; plan quality and quantity targets and ensure that deadlines are met; coordinate and monitor maintenance in consultation with the responsible staff and relevant corporate units; ensure compliance with occupational safety and health as well as environmental protection regulations in close cooperation with the safety officer; Inform staff and relevant corporate units in a timely and appropriate manner; consult superordinate planning groups in cooperation with staff, integrate workshop data and production information into planning processes
- Direct staff in accordance with corporate objectives and assign tasks taking into account corporate guidelines and operational aspects as well as personal aptitude, qualifications and interests; guide and motivate staff to take independent, responsible action; involve them in decision-making processes; Participate in planning of manpower requirements and filling of vacancies; supervise and organize teams; promote targeted cooperation and communication among and with staff, and with the management and works council; Conduct individual/team performance appraisals, striving for personnel development that corresponds to staff members' abilities; promote staff innovativeness and encourage their systematic continuing training within and outside the company; familiarize new staff with their respective work areas; assume responsibility for the training of assigned trainees; ensure consistent implementation of quality management goals in area of responsibility and promote quality consciousness among staff; cooperate in customer and supplier support, provide customer advice and promote customer satisfaction

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

Certified metalworking supervisors work as senior-level staff in private enterprises of different size in mechanical and plant engineering, in metal, boiler and tank construction, in vehicle manufacturing or foundries. They are responsible for solving complex planning, managerial, organizational and supervisory tasks independently, using instruments of operations control and human resources management. They plan and coordinate work processes, monitor and optimize production processes, instruct staff and are responsible for company-based training.

## (\*) Explanatory notes

This document is designed to provide additional information about the specified certificate and does not have any legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications, Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates, and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information on transparency is available at: [www.cedefop.eu.int/transparency](http://www.cedefop.eu.int/transparency)

5. OFFICIAL BASIS OF THE CERTIFICATE	
<b>Name and status of the body awarding the certificate</b> Chamber of Industry and Commerce ( <i>Industrie- und Handelskammer, IHK</i> )	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Chamber of Industry and Commerce
<b>Level of the certificate (national or international)</b>  ISCED (2011) Level 65 These qualifications are referenced to level 6 of both the German and the European Qualifications Framework (DQR, EQR); see publication of 1 August 2013 (BANz AT 20.11.2013 B2)	<b>Grading scale/Pass requirements (**)</b> 100 - 92 points = 1 = excellent 91 - 81 points = 2 = good 80 - 67 points = 3 = average 66 - 50 points = 4 = pass 49 - 30 points = 5 = poor 29 - 0 points = 6 = fail The candidate passed all examinations required for the completion of further training.
<b>Access to next level of education and training</b> The further training examination gives access to the next level of qualifications <ul style="list-style-type: none"> <li>• Certified technical business management specialist (<i>Geprüfter Technischer Betriebswirt/Geprüfte Technische Betriebswirtin</i>)</li> <li>• Certified business economist under the Crafts Code (<i>Geprüfter Betriebswirt/Geprüfte Betriebswirtin - HwO</i>)</li> <li>• Certified vocational training specialist (<i>Geprüfter Berufspädagoge/Geprüfte Berufspädagogin</i>)</li> </ul>	<b>International agreements</b>
<b>Legal basis</b> Regulations governing the recognized further training examination for certified metalworking supervisor of 12 December 1997 (BGBl I, p. 1117); last amended by the regulations of 26 March 2014 (BGBl. I, p. 274).	

6. OFFICIALLY RECOGNIZED WAYS OF ACQUIRING THE CERTIFICATE
<p>The certificate is acquired through passing the examination administered by the body mentioned in section 5 above. Before sitting the examination, candidates must furnish proof of</p> <ol style="list-style-type: none"> <li>1. successful completion of a final examination in a recognized training occupation which can be assigned to the metalworking industry, followed by at least one year of work experience or</li> <li>2. successful completion of a final examination for another recognized occupation followed by at least two years of relevant practical work, or</li> <li>3. at least five years of relevant practical work or</li> <li>4. relevant skills and competences.</li> </ol>
<b>Additional information</b> <p>The skills and competences of which proof is to be furnished in the further training examination are usually acquired during many years of practical work and within the framework of education measures. Courses are offered in preparation for the examination; their duration and content is geared to the different specialist and managerial tasks.</p> <p>Passing the examination also confers the qualifications required to provide training on the certificate holder, pursuant to Section 30 Para 5 Vocational Training Act (<i>Berufsbildungsgesetz</i>).</p> <p>Translations of the certificate can be obtained from the competent body named in section 5 above.</p>

**(\*\*) Note**

Simplified grading scale; for official grading scale see Sixth Ordinance Amending Further Training Examination Regulations of 9 December 2019 (Federal Law Gazette Part I, p. 2153)